

4 July 2016

Iwona Misztal  
Language Centre  
Jagiellonian University  
Medical College  
ul. Grzegórzecka 20  
31-531 Cracow  
Poland

Dear Iwona,

Welcome to Eaquals! On behalf of the Eaquals Board, I would like to congratulate you and all at **The Language Centre of the Jagiellonian University Medical College** on your admission as an Accredited Member of Eaquals following your successful inspection. Your membership will be valid until **the end of quarter 2 of 2020**.

We will be sending you a formal Membership Agreement, which needs to be returned to the Secretariat as a pdf scan of the signed document or by post, and an invoice for the fee for the current year. Once the Secretariat receives payment and the signed agreement, a Certificate of Membership will be sent together with a Membership Pack.

The Accredited Member's Pack contains much of the materials that you will require, the printed charters and also a plaque. There are also instructions about creating your institution's on-line profile on the Eaquals website, and about access to the Members' Area of the website, which contains many useful resources for members.

According to Eaquals principles, The Language Centre of the Jagiellonian University Medical College may use the following statement as reference in publicity and on the website:

The Language Centre of the Jagiellonian University Medical College was inspected by Eaquals in 2016 and met the high standards required for Eaquals accreditation. The teaching, the course programmes, as well as the course organisation, the learning resources, testing and evaluation were all judged to be of high quality. It was found that the institution takes great care to protect the welfare of its clients and staff, and all publicity materials produced by the institution are accurate and truthful.

You may also publish the words:

The Inspectors identified points of excellence in the following categories:

#### Management and Administration

Management and Administration meet the requirements of excellence because there is clear evidence of a strong mission and vision, good leadership that has been able to manage change effectively while involving all categories of staff so that they have some degree of ownership of the resulting systems. In addition to current change there is a vision for the future development of the Centre. The administration systems and course enrolment and placement procedures as well as data management to facilitate the academic systems and programmes delivery are well managed and efficient.

#### Teaching and Learning

The quality of teaching is an area of excellence. The teaching observed provided evidence for well-organised systems and practices for identifying students' needs, and creating opportunities to facilitate learner-autonomy and professionally relevant use of the target language; the classes were based on the use of authentic resources and multi-media and delivered through a variety of techniques.



#### Course Design and Supporting Systems

It is an area of excellence as there are well structured syllabi which include an outline of grammatical structures, language functions, general and academic skills as well as vocabulary to be covered in the course of an academic year. They are referenced to the CEFR and can-do-statements are an integral part of them. The syllabi provide teachers with a defined and consistent framework and at the same time leave some space for innovation and creativity.

#### Staff Profile and Development

Staff Profile is excellent because the management, the teaching team and the administrative staff are not only well qualified and very competent but they also have considerable experience in their roles and the teaching team demonstrated expertise in the ways they integrate English Language Teaching with English for Medical Purposes and other specialisations.

#### Internal Communications

Internal Communications are excellent and are of the utmost importance in the Centre and there is an exceptionally effective mix and level of formal and informal communication. There are regular opportunities and established mechanisms for all staff to contribute their opinions and ideas for the running and development of the Centre.

In addition you are permitted to publish or share the final version of your report on condition that it is shared or published in its entirety only.

I would like to extend my warmest congratulations on the result of the inspection and to encourage you to take careful note of the inspectors' recommendations. I wish you well with your programme of continuous improvement.

If you have any questions, or wish to get in touch at any time, please do not hesitate to contact us directly.

Once again, congratulations to you and your whole team.

Best wishes

A handwritten signature in black ink, appearing to read 'Ludka Kotarska', is written in a cursive style.

Ludka Kotarska  
Director of Accreditation and Consultancy